

**Local Government Health Insurance Board (LGHIB)
RFP for Benefit Administration System Implementation Partner
RFP- LGHIB-2022-01**

Responses to Written Questions

1. What is the anticipated implementation timeframe for the project? Is it possible for LGHIB to describe a high-level timeline for their expected implementation phase?

LGHIB Response: The LGHIB is excited about moving to a new platform and committed to a business transformation to get there. We are anticipating approval for our project by late March, 2022 and we plan to start the project shortly thereafter. The LGHIB desires to go live with the new system by Open Enrollment, November 1, 2022 and not later than January 1, 2023; however, we realize that some of these projects take twice that long. A key expectation we will have of our implementation partner is to help us put into place industry best practices and project management techniques that will enable us to have a robust, quality, on time and on budget experience with our project.

2. What resources is LGHIB dedicating to the project?

LGHIB Response: The LGHIB has experienced professionals in the IT and business realm and will commit resources to every phase of the project as necessary. The LGHIB anticipates at least 2 IT resources and 2 business resources will be assigned to the project. That being said, we are a young and lean organization and we focus every day on meeting the needs and expectations of our members. We are interested in leveraging the time of our staff with complementary resources from the BAS partner and the implementation partner in the completion of the project.